

TLLC Job Description: Director of Worship and Music

<p>Department: Worship and Music</p>	<p>Pay Classification: Manager</p>
<p>Reports To: Senior Pastor</p>	<p>FLSA Status: Full-Time Exempt</p>
<p>Job Summary: The Director of Worship and Music equips the musicians and worship arts leaders, and with the Senior Pastor, guides and supports the worship planning process as well as the incorporation of music, drama, dance, and visual arts in the traditional and contemporary styles of corporate worship.</p>	
<p>Minimum Required Education: Bachelor's degree in music, music education, conducting, or a related field or a combination of education and experience that yields the required knowledge, skills, and abilities below</p>	<p>Minimum Required Experience: Three to five years of experience as a Director of Worship or Director of Music or comparable experience in a related field</p>
<p>Required Knowledge, Skills and Abilities:</p> <p><u>Personal Faith & Commitment to Music</u></p> <ul style="list-style-type: none"> • Faithfulness in marks of discipleship: worship; prayer; giving in time, talents, & treasure; involved in personal and corporate Bible study • Passionate about music and worship <p><u>Lutheran Worship</u></p> <ul style="list-style-type: none"> • Skills in leading various worship styles including liturgical worship • Knowledge of contemporary and traditional Lutheran worship styles and ability to be creative within both <ul style="list-style-type: none"> - Selecting choir & congregational music - Coordinating worship with lectionary texts and resources <p><u>Task-Related Skills</u></p> <ul style="list-style-type: none"> • Music and worship program development • Leading children, youth, and adults in music and worship • Directing choirs and instrumental groups • Performing musical instruments • Accompanying congregation in worship • Verbal and written communication • Gathering, analyzing, and presenting data 	<p>Essential Job Functions:</p> <p><u>Visioning</u> In consultation with the Senior Pastor and the Music and Worship Team:</p> <ul style="list-style-type: none"> • Captures a vision of using music and arts in worship that is congruent with being an ELCA Lutheran congregation • Articulates and implements that vision of worship with and through other staff and volunteers • Develops a long-range worship plan • Recommends standards for worship activities <p><u>Worship Planning and Facilitating</u></p> <ul style="list-style-type: none"> • Attends staff meetings (weekly), Senior Pastor/Director meetings (weekly), and Music and Worship Team meetings (monthly) • Leads, with the Senior Pastor and the Music and Worship Team, the worship planning process • Directs choirs, band, and various ensembles • Oversees the choir program, accompanist, sound coordinator, and liturgical artists • Works with Deacon of Children, Youth, & Family Ministry to create a worship culture in which children and youth may participate and lead • Oversees music resources and copyright compliance • Oversees Worship and Music Budget • Leads Sunday and Wednesday worships

<p><u>Additional Task-Related Skills</u></p> <ul style="list-style-type: none"> • Directing a handbell choir • Directing an amateur orchestra • Working with a contemporary/praise band • Arranging music for small ensembles • Experience with ProPresenter (worship software) • Working with mixing and amplification <p><u>Interpersonal Skills</u></p> <ul style="list-style-type: none"> • Staff, contractor, and volunteer supervision • Servant-leadership • Collaboration and flexibility • Inspiring, recruiting, and nurturing volunteers in music and worship 	<p><u>Incorporating the Arts & Member Giftedness</u></p> <p>Incorporates the arts into our worship services by stimulating and encouraging drama, dance, and visual arts volunteers:</p> <ul style="list-style-type: none"> • Assists in identifying people and other resources for worship arts; • Attends seminars and conferences on worship leadership and encourages others to do so • Identifies, encourages, and integrates worshipers’ artistic gifts into worship and special event services
<p>Other Information:</p>	<p>Physical Requirements:</p>